

**MOTION FOR DISCOVERY
FORM SUMMARY**

- Purpose of Form:** To petition the court for the opportunity to obtain factual information, i.e., inspection of documents or equipment, from the opposing party
- Accompanying Documents / Information:** None
- Payment Required:** \$0.00
- How to File the Form:** The original form must be filed with the court. To file the form, you may do one of the following:
- (1) Mail the form to: Milwaukee Municipal Court
951 North James Lovell Street
Milwaukee, WI 53233-1449
 - (2) Bring the form to the court in person (please check court hours before coming to court).
- If you file the form by mail, you will be notified by mail of your new court date.
- If you file the form in person, you may be immediately scheduled for court if there is time available on the court calendar or you may be given a new court date.
- A copy of the form must be filed with the City Attorney at least five (5) days before the new court date. To file a copy of the form with the City Attorney, you may do one of the following:
- Mail a copy of the form to: City Attorney's Office
Ordinance Enforcement Division
951 N. James Lovell St., Room 205
Milwaukee, WI 53233
- (1) Deliver a copy of the form to the City Attorney's Office - Ordinance Enforcement Division in person (please check the City Attorney's office hours before you go in person).
- Deadline for Completion:** Within 30 days of your initial appearance in court
- Additional Instructions:** The following information must be completed on the form before it can be filed with the court:
- Defendant: If this is a case against you, fill in your name. THIS INFORMATION IS REQUIRED.
- Case Number: Fill in the case number. THIS INFORMATION IS REQUIRED. If you can not find your case number, contact the court.

City of Milwaukee,

Plaintiff

v.

Case No. _____

_____,
Defendant

MOTION FOR DISCOVERY

Defendant hereby moves the Court for an Order for Discovery.

The reasons that this Order is requested are as follows:

The items I am requesting are the following:

Dated this ____ day of _____, 20__.

Defendant

NOTICE OF HEARING

A hearing shall be held on this Motion at _____.m. on the _____ day of _____, 20__.